

**GULF COUNTY HEALTH DEPARTMENT**  
**2475 Garrison Avenue**  
**Port Saint Joe, FL 32456**  
**(850) 227-1276 ext. 125**  
**FAX: (850) 227-7589**

**REQUIREMENTS FOR SEPTIC SYSTEM PERMIT**

- For a **business and multiple residents** on one parcel of property, a letter of approval from the Gulf County Planning and Zoning, is required.
- Completion of an Onsite Sewage Treatment and Disposal System (Septic Tank Permit) Application-must be completed in ink, signed and dated.
- Copy of the legal description of the property (deed, survey, and plat) with dimensions, **zoning**, and a complete property ID number.
- Copy of a floor plan showing square footage and layout of proposed structure.
- Site plan **drawn to scale**. (See site plan example for requirements). **Please review the “Site Plan Checklist” (located behind site plan form) for other information required on the site plan.**
- If public water is to be used, provide name of system.
- If acting as agent for applicant, a Letter of Authorization is required.
- **Letter of Sewage non-availability from the city offices of (Mr. Don Butler or Mr. Don Minchew)**
- **Density Letter** from the Gulf County Building Department stating compliance with the Gulf County Comprehensive Plan.
- Pump-out sheet is required for existing systems more than 3 years old on all repairs.
- Property must be cleared enough for out staff to access the property. **Property lines or corners must be marked 1 acre or less.** A permit is required by the County in certain areas to clear land. Please check with the County before you begin clearing.
- GCHD flags must be visible.

**SETBACK REQUIREMENTS FOR SEPTIC SYSTEM**

- 200' from Public Wells
- 100' from Non-Community Wells
- 75' from Private Wells
- 50' from Irrigation Wells
- 75' from Surface Water (**platted prior to 1972, 50' setback**)
- 10' from Water Supply Lines
- 5' from Buildings
- 5' from Swimming Pool Walls
- 5' from Property Lines
- Other County setbacks if applicable

**IF SEWER IS AVAILABE, NO SEPTIC SYSTEM PERMIT CAN BE ISSUED.**